

DEFINITION OF TERMS

Whenever the following terms are used on these Bid Documents, or in any other documents or instruments pertaining to the product or service where these Specifications govern, the intent and meaning shall be interpreted as follows (all terms may not be used/applicable to this document):

ADVERTISEMENT: The Invitation to Submit Bids for the provision of the product of service to be awarded.

AGREEMENT: The document to be entered into by the Board and the Bidder, which together with the Bid Documents constitutes the basis for providing the product or service.

AGREEMENT DOCUMENTS: All written material covering the product or service to be provided. The Agreement documents may include, but are not limited to the following: the Cover Page, Invitation to Submit Bids, Definition of Terms, Instructions to Bidders, General Conditions; Bid Form; the Performance Bond and Payment Bond; Bid Guaranty, Insurance Certificates, any Attachments, any Addenda, and the Agreement and/or Purchase Order.

AIRPORT: Airport means any and all property and improvements owned, leased, operated or controlled by the Board, which, for the purposes of these Bid Documents, shall mean Bowling Green-Warren County Regional Airport Board.

AWARD: The acceptance by the Board, through formal action, of the successful Bidder's offer to provide the product or service.

BANK LETTER OF CREDIT: The irrevocable letter of credit issued by a commercial bank acceptable to, and in a form satisfactory to, the Board in its sole discretion and drawable at a financial institution located in Bowling Green, Kentucky. The letter of credit shall not expire for at least 60 days from the bid due date.

BID: All required submissions contained in the written offer of the Bidder, submitted on the Board's Bid Form, to provide the product of service in accordance with the provisions on the Bid Documents.

BIDDER OR BONA FIDE BIDDER: Any individual, partnership, firms or corporation acting directly or through a duly authorized representative, which submits a bid for the performance of this product or service herein offered.

BID DOCUMENTS: Shall be defined and have the same meaning as Agreement Documents and may also include a Bank Letter of Credit or other satisfactory bid guaranty submitted with the Bid.

BID DUE DATE: Shall mean **Tuesday, April 26, 2022 at 2:00 P.M. CT.**

BOARD: The Bowling Green-Warren County Regional Airport Board acting through its duly authorized representatives.

CALENDAR DAY: Every day shown on the calendar, including Saturdays, Sundays and Holidays.

BIDDER OR CONTRACTOR: The individual, partnership, firm or corporation to which the Award is made and which is liable for providing the product or service in conformance with the Agreement Documents.

DISADVANTAGED BUSINESS ENTERPRISE (DBE): A certified business enterprise, as defined in paragraph 23.5, 49 C.F.R. Part 23, which is majority owned and managed by female or certain ethnic minority individual(s).

SPECIFICATIONS: A part of the Bid Documents or Agreement Documents that contain the written directions and requirements for qualifying the for Award and providing the product or service.

SURETY: The corporation, partnership, or individual, other than the Company, executing either or both the bid guaranty and the Performance Bond that are furnished to the Board by the Company. Surety shall be licensed to do business in the State of Kentucky.

WRITTEN NOTICE: All notices required by the Bid Documents or Agreement Documents shall be in writing, and shall be sufficient, and shall be deemed delivered, if hand delivered, or sent by the certified mail, postage prepaid, by one party to the other at such receiving the party's principal place of business or the last business address known to the party giving the notice.

Whenever in these Bid Documents or Agreement Documents, the words "directed", "required", "permitted", "ordered", "designated", "prescribed" or words of the like are imported or used, it should be understood that the direction, requirement, permission, order, designation or prescription of the Board is intended; similarly, the words "approved", "accepted", "acceptable", "satisfactorily" or words of the like are imported or used, it shall mean approved by, acceptable to, or satisfactory to the Board. Whenever the words "he", "his", "him", etc. are used in these

Bid Documents or Agreement Documents, it shall be understood that such words mean male, female or an impersonal business entity.

Any reference to a specific requirement of a number Section, Subsection, Paragraph or Subparagraph of the Bid Document or Agreement Document, or cited standard in the Specifications, shall be interpreted to include all general requirements of the entire Section, Subsection, Paragraph or Subparagraph or any Specification item or cited standard, that may be pertinent to such specific reference.